

Chief Financial Officer (CFO) - The CFO reports directly to the CEO and works closely with the entire executive team. The CFO is the backup and close companion of the CEO. The CFO is responsible for overseeing and directing the organization's financial goals, objectives, and budgets. The CFO meets regularly with company executives to develop (and ensure continuity of) financial goals and budgets, develop and implement the organization's financial goals, oversee the investment of funds and manage associated risks, supervise cash management activities, execute any potential capital-raising strategies to support a firm's expansion, help handle any future potential acquisitions or investments, act as financial gatekeeper of the firm, supervise the preparation of the corporate annual budget, maintain financial control of the firm, supervise all accounting functions, controls costs, tracks equipment & assets, prepares monthly financial statements, financial packages, and, any other informational reports/analysis. The CFO develops and monitors financial policies and procedures within generally accepted accounting principles and corporate guidelines to ensure sufficient cash flow, reduced operating costs, and increased revenues. The CFO has a direct impact towards improving corporate profitability by reviewing prior financial results and communicating anticipated changes to highlight future needs and trends of the firm and its industry to fellow executives. The CFO ensures that underlying accounting records are accurate, complete and in accordance with GAAP and regular audit requirements, reviews monthly operating reports for accuracy, completeness, and major variances between actual and budget results, and, ensures accurate monthly bank reconciliations. The CFO prepares quarterly, annual, and, other periodic financial related reports, prepares summaries and forecasts for future business growth, and, constantly considers the general economic outlook of the firm and its industry.